

Guide to Ranking Teams

The following is a guide to ranking teams. Contest chairs please review this information with the judges prior to the start of the contest. *Note: Job Interview uses a different ranking procedure - Job Interview Scoring and Ranking Sheet.*

- 1) Judges must score teams using the official scorecard. This should be an individual effort with no collaboration between judges. *Note the following exception for parliamentary procedure: Before scores are submitted, the contest chair will have the judges confer after all presentations are finished. During this time, judges may only discuss the abilities performed and must come to an agreement on the correctness of demonstrated abilities.*
- 2) Once scorecard is complete, judges should rank teams according to score where first place receives a 1. Judges can not have ties in their individual rankings so if a tie exists after their scores are added they must adjust their individual scores to break the tie.
- 3) Once rank is complete, add the rank of all three judges for final placing.
- 4) Low score of the tallied rank will be the contest winner.
- 5) If after adding the rankings a tie exists, the individual scores will be added and the highest score wins. If a tie still exists after the scores are added, the judges will discuss who the winner should be.
- 6) Before results are announced they will be reviewed by the individual contest chair and general contest chair (host advisor) utilizing a calculator.
- 7) Teams and/or contestants will be awarded Gold or Silver ratings at the district and regional levels. Participants at the state level may be awarded Gold, Silver or Bronze ratings. Determinations should be based on the score break of the performance. The participants that do not make it past the preliminaries will be awarded a Silver or Bronze. Participants competing in state finals will receive a Gold or Silver.
- 8) Once these results are certified by the contest chairs and announced they are final and will not be changed.**

SAMPLE

Teams	1:		2:		3:		4:	
	Score	Rank	Score	Rank	Score	Rank	Score	Rank
Judge 1	75	3	85	2	90	1	60	4
Judge 2	70	3	90	1	85	2	65	4
Judge 3	65	3	85	1	80	2	50	4
Total		9		4		5		12
Final Rank		3		1		2		4

Rank	Team Name
1	Team 2
2	Team 3
3	Team 1
4	Team 4

Contest: _____ Contest Chair: _____

Teams	1:		2:		3:		4:	
	Score	Rank	Score	Rank	Score	Rank	Score	Rank
Judge 1								
Judge 2								
Judge 3								
Total								
Final Rank								

Teams	5:		6:		7:		8:	
	Score	Rank	Score	Rank	Score	Rank	Score	Rank
Judge 1								
Judge 2								
Judge 3								
Total								
Final Rank								

Teams	9:		10:		11:		12:	
	Score	Rank	Score	Rank	Score	Rank	Score	Rank
Judge 1								
Judge 2								
Judge 3								
Total								
Final Rank								

Rank		Award
1	_____	_____
2	_____	_____
3	_____	_____
4	_____	_____
5	_____	_____
6	_____	_____
7	_____	_____
8	_____	_____
9	_____	_____
10	_____	_____
11	_____	_____
12	_____	_____

Contest Chairperson

General Contest Chair